

**Nagoya University Graduate School of Law**  
**Department of the Combined Graduate Program**  
**in Law and Political Science**

**LL.M. (Comparative Law) Program**  
**in Law and Political Science**  
**(October-entry)**

**Application Instruction and Forms**  
**Academic Year of 2024**

**2024 年度名古屋大学大学院法学研究科博士前期課程**  
**総合法政専攻国際法政コース（10 月入学）学生募集要項**

**<Changes in examination schedule and procedures due to unforeseen circumstances>**

**The examination schedule and selection measures may be modified in the event of an outbreak of infectious disease or other unforeseen circumstances. Please check the website regularly for the latest notices, especially in the days preceding the application and examination periods.**

**■ Graduate School of Law website**

**<https://gsl.law.nagoya-u.ac.jp/>**

**■ Contact Information:**

**Admission Section, Graduate School of Law, Nagoya University**

**Tel.: +81-(0)52-789-2316, 2317 / Email: [law-exam@t.mail.nagoya-u.ac.jp](mailto:law-exam@t.mail.nagoya-u.ac.jp)**

# **Application for Admission to the October-entry LL.M. (Comparative Law) Program in Law and Political Science 2024**

## **Graduate School of Law, Nagoya University, Japan**

The Nagoya University Graduate School of Law (hereinafter NUGSL) invites application for the LL.M. (Comparative Law) Program in Law and Political Science for the academic year of 2024.

This program aims to enable students to gain advanced research skills, play a key role in the contemporary international community and in the development of legal systems, and acquire the following attributes:

- (1) Ability to set research topics relating to practical and theoretical issues in law and politics within one's home country;
- (2) Ability to find pathways toward solutions by using comparative law and comparative politics or by analyzing the ways in which international documents and organizations are created and administered.

With this aim in mind, the program provides a high level of generalist-training balanced between a curriculum offering fundamental grounding in law and politics through classes conducted in English and individual guidance of a supervisor for students from various backgrounds, with a wealth of extra-curricular support within the faculty and the University. Each student can immerse themselves in the joys of learning, whilst building strong bonds with fellow students from various nations and region. In this way we seek to provide the conditions for our students to reach their full potential.

The selection process for this program involves document screening and interview (oral examination). The process is used to assess whether the applicants possess specialized knowledge of law /political science, and whether they have the motivation to acquire a breadth of skills (e.g., joint research, research organization, creating educational materials, and writing academic texts), in addition to the qualities necessary for completing the program.

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## **1 Qualifications and Condition for Application**

Those who meet one of the following qualifications are eligible to apply:

- (1) Applicants who have completed, or expect to complete by September 30, 2024 16 years of formal education in foreign countries;
- (2) Applicants who have completed or expect to complete by September 30, 2024, 16 years of formal education in Japan through taking correspondence courses managed by foreign schools;
- (3) Applicants who have graduated or expect to graduate by September 30, 2024 from an accredited Japanese university;
- (4) Applicants who have been awarded or expect to be awarded by September 30, 2024, a Bachelor's Degree by the National Institution for Academic Degrees and University Evaluation (NIAD), an independent administrative

institution;

- (5) Applicants who have completed or expect to complete by September 30, 2024, a course offered by a foreign university situated in Japan (whose graduates are regarded as completing 16 years of formal education in the foreign country concerned), that is recognized as part of the formal educational system of the relevant foreign country and for which the Minister of Education, Culture, Sports, Science and Technology has indicated approval;
- (6) Applicants who have completed, or expect to complete by September 30, 2024, an advanced professional course of the professional training college. The course must fulfill the requirements set by the Minister of Education, Culture, Sports, Science, and Technology (e.g., offering a minimum of four years of education, etc.) and be recognized by the Minister of Education, Science and Sports as such. Applicants must have graduated from the course after the date of approval by the Minister of Education, Science, Culture and Sports;
- (7) Applicants who have been conferred, or expect to be conferred by September 30, 2024, a degree equivalent to a bachelor's degree through attending an overseas university or other overseas school (limited to those whose education and research activities have been evaluated by persons who have been certified by the relevant country's government or a related institution, or have been separately designated by the Ministry of Education, Culture, Sports, Science and Technology as being equivalent to such) and graduated from a program that requires 3 or more years to complete (includes graduating from a program implemented by the relevant overseas school while living in Japan through distance learning, as well as graduating from a program implemented by an educational facility established with the relevant overseas country's school education system and has received the designation mentioned above);
- (8) Applicants who have been designated under the Minister of Education, Culture, Sports, Science, and Technology (Notification No. 5 of the Ministry of Education, Culture, Sports, Science, and Technology of 1953);
- (9) Applicants who have completed at least 15 years of formal education in a foreign country or have completed a relevant course managed by a foreign university situated in Japan (whose graduates are regarded as completing 15 years of formal education of the foreign country) which is recognized as part of the formal educational system of the foreign country and for which the Minister of Education, Culture, Sports, Science and Technology has indicated approval and who are recognized by NUGSL as received necessary units or credits with good records\*;  
or
- (10) Applicants who are recognized by NUGSL as possessing academic ability equivalent to or above that of a graduate on the basis of individual preliminary screening of qualifications\* and are age 22 or over by September 30, 2024.

\* Those wishing to qualify under above category (9) or (10) should refer to the ***“Note on the Individual Preliminary Screening of Qualifications,”*** which is given in 4 ‘Documents Required for Application’ below.

## 2 Admission Openings

There are several openings in the Program each year.

## 3 Application Procedures

Those who wish to apply for the Program should download application materials from the NUGSL website:

<https://gsl.law.nagoya-u.ac.jp/admissions/master.php>

### ***Submission of Application:***

All documents required for application listed in section 4 below, together with a non-refundable application fee of 30,000 yen should be submitted to the Student Affairs Section of the NUGSL administrative office during the following filing period.

#### **(1) Application documents**

- The application documents should be sent by registered mail (EMS, UPS, FedEx, DHL) from overseas.
- In case that the applicants are residing in Japan, the application must reach the office with APPLICATION FOR ADMISSION TO THE GRADUATE PROGRAM written in red on the face of the envelope.
- For the mailing address, see the last page of this booklet (P.7).

#### **(2) The application fee of 30,000 yen**

- In case that the applicants are currently residing in Japan, the application fee should be paid by Japanese postal money order with the space of “To be paid to ...” left blank.
- Applicants residing outside of Japan should contact the student affairs section of the NUGSL administrative office (law-exam@t.mail.nagoya-u.ac.jp) for further instructions before the deadline of application given below.
- Students funded by the Japanese Government (*Monbukagakusho*: MEXT) Scholarship are exempted from the application fee.

### ***Filing Period for Application:***

Applications will be accepted **between Friday, April 5, 2024 and Thursday, April 11, 2024.**

Incomplete or late applications will not be accepted

\* The office is open from 9:00 a.m. to 4:00 p.m. (closed from 12:00 noon to 1:00 p.m.) and closed on national holidays, Saturday and Sunday.

## **4 Documents Required for Application**

Documents for application should be prepared in English, in typewritten or neatly written in English block letters. In the event that application materials below are prepared in a language other than English or Japanese, a translation into one of these languages should be attached. The translation must be a literal and complete version of the original document.

- (1) Application Data Sheet;
- (2) Application Form (Form No.1);
- (3) Field of Study and Proposed Study Program (Form No.2);
- (4) A certificate of graduation or prospective graduation or degree conferral, issued by university the applicant has attended;

- (5) An official academic transcript or certified copy of the original academic transcript issued by the university the applicant has attended;
- (6) Documents certifying English language proficiency : An official score report of TOEFL (Test of English as a Foreign Language), IELTS (International English Language Testing System), or TOEIC (Test of English for International Communication);  
 \* Applicants who would graduate/have graduated from a university where the primary language of instruction is English and can submit official documents confirming this fact (Form: CERTIFICATE OF (PROSPECTIVE) GRADUATION), will be exempt from submitting a certificate showing their English proficiency test score.
- (7) A letter of recommendation in English or in Japanese on prescribed Form No.3: (not required for those who are currently enrolled in NUGSL or the School of Law, Nagoya University (NUSL)) It should be written by the dean or head of the institution/employing body, the applicant's supervising professor or supervisor in the employing body with a personal knowledge of the applicant;
- (8) Two photographs (4.5×3.5cm in size) taken within the past six months with the applicant's name and nationality written on the back, which should be pasted on the Application Data Sheet and Application Form;
- (9) List of publications: A list of books, article, or theses the applicant has published, if any, providing the title, date of publication, name of publisher and a summary for each;
- (10) An original certificate of citizenship or nationality, or a copy of the information page of the applicant's passport or a photocopy of Residence Card (both sides);
- (11) Certification of Health (Form No.4) based on a medical examination within the past six months; and
- (12) Forms for financial resources: Applicants are required to complete a statement of Financial Resources and Declaration of Financial Support on prescribed Form No.5-1 and No.5-2. Admission decisions are made without any consideration of the applicant's financial status.

The MEXT Scholarship recipients are required to submit an official certificate indicating the Scholarship status, issued by the university currently enrolled. Applicants who are sent by foreign governments under the government scholarship program or who are awarded other scholarships are required to submit a certificate of grant issued by funding agencies.

***Note: The Individual Preliminary Screening of Qualifications:***

Please contact the Student Affairs Section of the NUGSL administrative office in advance, seeing the last page (P.7).

Those wishing to qualify under category (9) or (10) in the Qualifications for application should submit the following documents to the student affairs section of the NUGSL administrative office by Monday, February 26, 2024, in order to receive the Individual Preliminary Screening of Qualifications as possessing equal academic abilities as a university graduate.

- 1) Application form for Preliminary Screening of Qualifications;
- 2) Curriculum Vitae on prescribed form;
- 3) Proof of applicant's academic research experiences on prescribed form;
- 4) Proof of educational history since graduation from high school (e.g. Certificate of graduation, withdrawal,

- or period of enrollment from high school attended);
- 5) Official academic transcript of high school; and
  - 6) If available, three copies of academic papers or books.

The result of the Individual Preliminary Screening of Qualifications will be notified by Monday, March 11, 2024.

Those who are recognized as possessing academic ability equivalent to university graduates should submit all documents given on the item (1) to (3) and (6) to (12) listed above in ‘**4 Documents Required for Application**’, together with a copy of the notice of the result of the screening sent from the Students Affairs Section of the NUGSL administrative office by the deadline for filing the application, given above.

## 5 Selection Method

Selections will be through screening of submitted documents and interview (oral examination).

The selection process may be amended. The detailed contents of any such changes will be published on the Faculty website.

### 1) Document Screening:

Applicants will be screened for interview after consideration of their research proposal (including reasons for applying), official academic transcript, language proficiency, a letter of recommendation, and other documents submitted.

The result of the document screening shall be notified to each applicant via personal e-mail **in the middle of May, 2024**.

### 2) Interview:

Those who pass the document screening will be invited to an interview, which will be held as follows:

Note: Candidates on the short list will be informed of the interview schedule when they are notified of their passing of the document screening.

- 1) An interview will be conducted in English mainly on the applicant’s research proposal.
- 2) Applicants who are currently residing in Japan will be interviewed at the Asian Legal Exchange Plaza at Nagoya University **on Wednesday, May 22, 2024**.
- 3) Separate arrangements will be made for applicants residing outside of Japan.

## 6 Applications from Disabled Persons

Those persons who require special consideration in terms of taking exams or attending college on account of disability should consult with NUGSL, prior to applying.

- (1) Deadline for consultation: Thursday, February 22, 2024
- (2) Consultation method: Applicants must submit the following documents.
  - 1) Request Letter for Special Consideration: Candidates should write on A4 paper (no special format required) on matters such as the nature of their disability, the special consideration they desire in regard to taking exams

and attending college, and any other relevant matters.

- 2) Health Certificate
- (3) Mailing address: See the last page (p.7).

## 7 Final Announcement of Selection Result

The notification of the result will be sent directly to the applicants **via email from the admission section of NUGSL by the end of June 2024.**

## 8 Enrollment Procedures

Detailed information regarding enrollment registration procedures will be sent to successful candidates in early September. Candidates are required to register for enrollment on the designated date, scheduled **in the middle of September, 2024.**

\* Note that failure to register on the designated dates will be regarded as cancellation of admission by the candidate.

### ***Required Fees (tentative):***

The registration fees for the past academic year of 2023 were as follows (in yen):

\* The required fee for 2024 will be fixed by April 2024.

-Entrance fee: 282,000 yen

-Tuition fee: 267,900 yen (per semester\*) (yearly tuition fee is 535,800 yen)

\* Autumn semester begins on October 1 and ends on March 31 of the following year. Spring semester begins on April 1 and ends on September 30.

### ***Note:***

- 1) If tuition fee changes during your enrollment at Nagoya University, you will need to pay the revised fee.
- 2) Entrance fee has to be paid at the enrollment registration indicated above. Once paid, entrance fee will not be refunded.
- 3) Students can apply for remission and extension of payment of entrance fee and/or tuition fee for one semester. In such case, an application form, available at enrollment registration, must be submitted to the NUGSL administrative office within the given period.
- 4) MEXT Scholarship Recipients are exempted from the above fees.

## 9 Related Notes

- (1) Incomplete or late applications will not be accepted. After applications are filed, changes in submitted documents are not permitted. The application fee of 30,000 yen will not be refunded under any circumstances.
- (2) A false statement, misrepresentation or omission provided by the applicant in the applications may be the basis for denial of admission or dismissal from NUGSL.
- (3) Regarding the clarification of the scope of control for “deemed exports” under the Foreign Exchange and



Foreign Trade Act (“FEFTA”)

**As a general rule, the following is unnecessary if the research involves only the humanities and social sciences.** As an exception, if you are involved in a fusion area with a science field, please follow the procedures below.

In November 2021, in accordance with the clarification of the scope of control for “deemed exports” under the Foreign Exchange and Foreign Trade Act (“FEFTA”), some provision of sensitive technology to faculty members and students by universities and research institutions has become subject to control under the FEFTA. Consistently with this change, when applying to study at the University, students will be required to submit a “Declaration of applicable specific categories” based on the “Flowchart for determining applicable specific categories”. In addition, submitting a “Letter of confirmation” may be required at the time of acceptance.

“Declaration of applicable specific categories” & “Flowchart for determining applicable specific categories”  
[https://mado.adm.nagoya-u.ac.jp/form1\\_export-control\\_en](https://mado.adm.nagoya-u.ac.jp/form1_export-control_en)

## 10 Treatment of Information on Individuals

- (1) All personal information submitted to Nagoya University is managed in compliance with the “Act on the Protection of Personal Information Held by Independent Administrative Agencies” and the “Management of Nagoya University Students’ Personal Information.”
- (2) Personal information related to the applicant, such as a name, address, date of birth, etc., will be used only for purpose of admissions, announcement of results, and enrollment procedures.
- (3) The purpose enumerated under (2) above include, but are not limited to, the use of personal information related to the applicant and admission evaluation results for the purpose of improving future selection procedures. Furthermore, the personal details of applicants admitted to Nagoya University will be used for: (i) academic affairs (student registration, academic advising, etc.), (ii) student welfare services (health care, career services, tuition exemption, scholarship applications, etc.), and (iii) tuition fees payment.

## 11 Contact Addresses

### ***For entrance examination-related information:***

Admission Section, Graduate School of Law, Nagoya University

Tel.: +81-(0)52-789-2316, 2317 /Email: law-exam@t.mail.nagoya-u.ac.jp

### ***Mailing address for Applications:***

Student Affairs Section of the administrative office

Graduate School of Law, Nagoya University

B4-4(700), Furo-cho, Chikusa-ku, Nagoya, 464-8601, Japan

**August 2023**  
**Graduate School of Law, Nagoya University**